

# YORKSHIRE SWIMMING ASSOCIATION

President – Mrs Wendy Emmerson

## **Minutes of the Fourth Meeting of the Management Board held on Wednesday 15th July 2009 at the Aquatic Centre, John Charles Centre for Sport, Leeds starting at 7.15 p.m.**

**Present:** Mr. A. Donlan (Chairman), Mr. D. Alexander (Secretary), Mr. M. Hill (Treasurer), Mr. J. Cole, Mr. D. Dickenson, Mr. R. Perrell, Mrs. S. Prasad and Mr. T. Wilkinson.

Also in attendance: Ms. V. Norman, A.S.A. County Swimming Co-ordinator (West Yorkshire).

The Chairman introduced Ms. Gemma Ripley the A.S.A. Senior County Swimming Co-ordinator/ A.S.A. County Swimming Co-ordinator (South Yorkshire).

The Chairman asked members to stand in silent memory of Past President Joe Emerson who had passed away recently.

**Apologies:** Mrs. W. Emmerson, Mr. B. Saunders and Mr. H. Rudd.

### **34. Minutes**

The Minutes of the Third Meeting held on the 29th April were presented and approved as a true record with the correction the error on the date from the 24th April to the 29th April.

### **35. Matters Arising**

The following matters arising from the minutes were discussed;

35.1 Min 23.2 (min 14.3 from April meeting re: role of Board members) Mr. Wilkinson presented a paper on the role of a Board member. After much discussion it was agreed that the duties of a Board member were as given in the paper;

- to be part of the management structure of the Association;
- to be a current member of the A.S.A.;
- to provide scrutiny of the activities of the Officers of the Association;
- to contribute to the good governance of the Sport in the county;
- to consider recommendations by the Technical Committees;
- to provide guidance to the Technical Committees when necessary;
- to mandate the initiation of projects as appropriate;
- to represent the Board when opportunities arise or when called upon to do so.

35.2 It was noted that under Rule 5.1.1 of the ASA North East Region it is not possible for the Association to 'manage' the Sport of Swimming in the county.

35.3 Min 26.1 re: ASA North East Region Working Group. Noted that this matter is on hold due to the A.S.A. re-structure.

35.4 Min 26.3 re: ASA North East Region Masters Championships will take place on Saturday 26th September at Middlesbrough.

35.5 Min 24.4 re: Standing Orders. This matter is ongoing.

### **36. Secretary's Report**

36.1 Request for help in promoting the Sue Ryder Care-Wheatfields Hospice sponsored Open Water swim. The Association were unable to assist.

36.2 A.S.A. Council Conference. There were no members able to attend.

### **37. Treasurer's Report**

37.1 The Board approved the recommendation of the Treasurer that the Association offer funding for the appointment of a Development Coach (Disability Swimming) for the Sport England Region of Yorkshire and Humberside.

37.2 Mr. Hill reported that there had not been many transactions since the last meeting.

37.3 The Board approved the recommendation that there be no increase in the Affiliation/per capita Fee for 2010.

### **38. Master Committee**

The following matter arising from the minutes of the Masters Committee meeting held on the 2nd June were noted;

38.1 it was agreed that the programme for the Masters Championships be shown on the web site.

38.2 it was agreed that 72+ year Team events be introduced on a trial basis.

38.3 it was agreed that a 200 metre Individual Medley be introduced and swum as a mixed event at the start of the first session.

### **39. Swimming Committee**

39.1 The following matters arising from the minutes of the Swimming Committee meeting held on the 8th April were noted;

- 39.1.1 A report from a meeting of Coaches was considered and the following recommendations were approved by the Board
- 39.1.2: The Age Group Championships would have to give younger swimmers the opportunity to swim those events as laid down in the LTAD document. Some of the coaches proposals on events for younger swimmers could not be met.
- 39.1.3: Work would be done on the schedule of events and brought to the next meeting.
- 39.1.4: The qualifying times would be adjusted based on the results from 2009. It was considered that the 50 metre sprint time needed to be made more difficult.
- 39.1.5: Team events should still have single age groups but a 17 years & over age group is introduced.
- 39.1.6: Relay events at the Senior/Junior Championships would be altered to 4 x 100 metres rather than the present 4 x 50 metres.
- 39.1.7: The Winter Competition would be expanded to have events for girls aged 14 & over and boys aged 15 years & over. There will be no finals.
- 39.1.8: The selection procedure for the overseas training camp would be revised. It would be based on the results of the 200 Ind. Medley.

39.2 It was agreed that the cost of a coaches pass would be increased to £25.

39.3 Head Coach; This matter to be deferred until the next Board meeting when Mr. Hill will present a paper on the matter.

39.4 It was agreed that the responsibility for the ratification of records should be delegated to the Swimming Committee Secretary.

### **40. Water Polo Committee**

40.1 The minutes from the meeting held on the 1st April were not available.

### **41. Championship Secretary**

41.1 Mr David Dickenson was elected as Championships Secretary.

### **42. ASA North East Region**

42.1 The following matters from the Management Board meeting held on the 23rd June were noted:

- Min 291.1 it was confirmed that the Masters Championships will take place on the 26th September at Middlesbrough.
- Min 293.1 Day to Day operation within the Region. Due to the recent changes within the A.S.A., the Region has reviewed the way it is working. The following were some of the issues agreed.
  - Enquiries from clubs to be dealt with as appropriate by the Office Staff, the County Associations and the Officers with Ray Gordon attending the Office as and when required.
  - Suitable experienced and qualified members be recruited to assist clubs endeavouring to become Swim21 accredited and where appropriate utilising the County Associations.
  - Consideration of the restructuring of the board be postponed until further notice.
- Min 294.1 As a result of the above restructuring and the availability of the Region Director, due to her work for the A.S.A, the Chairman has agreed to defer his retirement until a more appropriate time.
- Min 296.3 Noted that it is not the Regions policy to make payments for courses that are conducted on a voluntary basis.
- Min 296.5 Noted that entry to the Masters Championships will be free of charge for those swimmers aged 60 or over.
- Min 297.1 Swim21 processing. Following the re-structure of the A.S.A. staffing and the removal of the Regional Development Officers from the structure it had been necessary to make changes to the way in which Swim21 is administered. This would give additional responsibility to the administration assistant who would refer issues to the County Swimming Co-Ordinators when required.

Min 304.1 Noted that the Region would not be making a nomination in respect of the 2012 A.S.A. president.

- 42.2 The following points from the meeting between, the Regional Director, the Chairman and the County Secretaries.  
Swim21: the County Associations would;
- 42.2.1 support the development of Swim21 by recruiting some Swim21 experts from within the County.
- 42.2.2 liaise with the Regional Office when the appropriate individuals have been appointed.
- 42.2.3 liaise with the Regional Director regarding resources to support the Counties in this process.
- 42.3 General Enquiries. The County Associations would;
- 42.3.1 provide a system (already in place) to allow enquiries to be made through the Association website.
- 42.3.2 set up a number of recipients to the enquiries who can deal with any requests.
- 42.4 Club Constitutions: it was agreed that;
- 42.4.1 the Regional Director would circulate a list of clubs who have an up to date Constitution.
- 42.4.2 the County Associations would contact the clubs who did not have an up to date Constitution and assist them to produce one.
- 42.5 Senior County Swimming Co-ordinator. It was agreed to invite her to attend the Board meetings.
- 42.6 Volunteer Training. It was noted that the Counties were interested in having a training programme for their members. Particular reference was discussed to working in conjunction with the County Swimming Co-ordinator programme and working across the two Counties.
- 42.6.1 Each County would determine what courses were needed.
- 42.6.2 The Association would look to appoint a Co-Ordinator.
- 42.6.3 The Association would work to raise the awareness of courses that are available and to encourage clubs to undertake them.
- 42.7 Mr. M. Hill was appointed as the Representative of the Association to the Regional Board.
- 42.8 Mr. M. Hill was elected as one of the Association representatives to the Annual Council Meeting of the Region. It was agreed to approach Mrs. N. Muir-Cochrane and invite her to attend as our other representative. (post meeting Mrs Muir-Cochrane has agreed to attend).

### **43. A.S.A. Board**

- 43.1 Minutes of the A.S.A. Board meeting held on the 17th April were considered and the following points were noted;
- 43.2 Mr. A.S. Walker had been re-appointed as a member of the Rules Committee.
- 43.3 Minutes of the A.S.A. Board meeting held on the 26th June were considered and the following points were noted;
- 43.4 The A.S.A. Membership Fees for 2010 were agreed as;
- |                    |        |                  |
|--------------------|--------|------------------|
| <u>Category 1:</u> | £6.90  | (present £6.75)  |
| <u>Category 2:</u> | £22.50 | (present £22.00) |
| <u>Category 3:</u> | £4.00  | (present £4.00)  |

### **44. County Swimming Co-ordinator**

- 44.1 A comprehensive written report from the County Swimming Co-ordinator (West Yorkshire) was received.

It was noted that the details of the County Swimming Co-ordinators are:

South Yorkshire:	Gemma Ripley, <a href="mailto:gemma.ripley@swimming.org">gemma.ripley@swimming.org</a>	(07765828484)
West Yorkshire:	Vicky Norman, <a href="mailto:vicky.norman@swimming.org">vicky.norman@swimming.org</a>	(07795470859)
North Yorkshire:	Jane Roche, <a href="mailto:jane.roche@swimming.org">jane.roche@swimming.org</a>	(07818017803)
Humberside:	Zoe Howe, <a href="mailto:zoe.howe@swimming.org">zoe.howe@swimming.org</a>	(07920054390)

Gemma is the Senior County Swimming Co-ordinator for the above areas.

44.2 Yorkshire & Humber Coaching Bursary:

The following clubs had benefitted from funding from the above source;

Kippax S.C., Derwent Valley A.S.C., Pontefract A.S.C., Rossington A.S.C., City of Wakefield S.C., Bradford S.C., Knottingley A.S.C., South Hunsley S.C., Ryedale S.C., Stockbridge Pentaqua S.C., Skipton S.C., Harrogate & District S.C., South Axholme Sharks S.C., Pocklington Dolphins S.C., City of Leeds Diving and New Earswick S.C.  
Having reached their funding allocation the fund is now closed.

**45. Any other relevant Business**

45.1 Mr. Cole raised the issue of the Graded Series Grand Prix and pointed out that the awards were not presented at the concluding Meet, the City of Leeds Meet. As Meet Director of the event he had been inundated with complaints which should have been given to the Association who were responsible for the awards. It was agreed that the Secretary contact the Swimming Committee Secretary and make him aware of this matter and to ensure that there will not be a repeat in 2010.

**46. Date of next Meeting**

The date of the next meeting was confirmed as Tuesday 8th September at 7.15 p.m. in the Denison Room at the Aquatic Centre, John Charles Centre for Sport, Leeds.

There being no further business the Chairman closed the meeting at 8.55 p.m.