

YORKSHIRE SWIMMING ASSOCIATION

President – Mrs Wendy Emmerson

Minutes of the Second Meeting of the Management Board held on Tuesday 17th February 2009 at the Aquatic Centre, John Charles Centre for Sport, Leeds starting at 7.15 p.m.

Present: Mr. A. Donlan (Chairman), Mr. D. Alexander (Secretary), Mr. M. Hill (Treasurer), Mr. J. Cole, Mr. D. Dickenson, Mrs. W. Emmerson, Mr. R. Perrell, Mrs. S. Prasad and Mr. T. Wilkinson.

Apologies: Apologies for absence were received from: Mr. H. Rudd, Mr. B. Saunders and Ms. V. Norman, A.S.A. North East Region, Regional Development Officer.

13. Minutes

The Minutes of the First Meeting held on the 10th January were presented and approved as a true record.

14. Matters Arising

The following matters arising from the minutes were discussed:

14.1: (Min 7.3)

The members of the Swimming Committee were confirmed as, Mr. R. Barber, Mr. M. Burgin, Mr. J. Cole, Mr. A. Day, Mr. R. Perrell and Mr. T. Wilkinson. It was noted that Mr. D. Dickenson was also a member having been elected as Championships Secretary.

14.2: (Min 6)

Independent Members, The Chairman was of the opinion that the Association was not, at present, ready for the inclusion of Independent Members. He suggested that Co-opted members would be more appropriate. A role description of what we required was necessary but individuals should not be members of any of the Association Technical Sub-Committees.

It was proposed that Mr David Watson be invited to become an Independent Member of the Board. This was agreed.

14.3: (Min 11.1)

It was proposed that a Group consisting of Terry Wilkinson, Wendy Emmerson and John Cole consider the role of a Board member and report back to the next meeting. This was agreed.

14.4: (Min 11.3)

It was proposed that

14.4.1: the remit for the Technical Sub-Committees be similar in content to that of the ASA North East Region duties and responsibilities.

14.4.2: the role descriptions for sub-committee members be of a similar content to that used, in the past, by the ASA North East Region.

14.4.3: a Technical Sub-Committee Secretary be invited, in rotation, to attend a Board Meeting and present a report on the Committee progress.

14.4.4: if the Secretary and/or the Treasurer are unable to attend a sub-committee meeting then another Board member should attend as a substitute.

14.4.5: the minutes of the meetings to be forwarded to the Secretary within 21 days of the meeting.

14.4.6: each sub-committee Secretary be responsible for ensuring that the information, for their discipline, on the web site is up to date and correct in content by sending details of any changes to the Webmasters, Mr Terry Wilkinson at webmaster@yorkshireswimming.org

These were approved.

15. Secretary's Report

Mr Alexander had nothing to report.

16. Treasurer's Report

Mr Hill reported that the Association was in the middle of the Championships. The finances were on a sound footing.

17. Management Board

The Chairman, Secretary and Treasurer had met with the Regional Director, ASA North East Region, Lara Lill to consider the role of the Board.

Notes from the meeting were distributed to members and it was proposed that due to forthcoming changes in the way the ASA delivers its services to its Clubs and Partners most matters be put on hold. This was agreed.

18. ASA North East Region

The minutes of the Management Board meeting held on the 27th January were presented. There were no relevant matters noted.

19. Development

With the changes in the ASA structure and the resulting effect on the ASA North East Region it was felt that members needed to consider what development would be within the Association. Members were requested to bring their thoughts on what development work was required to be carried out by the Association.

20. Any other relevant Business

20.1. Swimming Committee minutes from the meeting held on the 17th September were presented.

The following matters were noted;

20.1 The Treasurer questioned the accuracy of the minutes in that an item regarding proposed increases in Entry Fees and Coaches Passes was not included in the minutes. It was agreed that the Secretary write to the Swimming Committee Secretary and request that the matter is discussed at their next meeting.

20.2. 20.2.1 Licensed Officials. Mr Perrell was concerned at the low number of Licensed Officials in the County. The matter to be kept under review.

20.2.2 Constitution. Mr Cole raised the matter of the present Constitution and in particular the elected members of the Board who are elected to serve a one-year term of office. It was felt that as a matter of continuity the elected members should serve a three-year term of office. The Secretary to present to a future meeting a paper with the necessary changes to the constitution.

20.2.3 Sports Aid Foundation. It was proposed by Mrs Emmerson that this be an agenda item for the next meeting. This was agreed.

Any matters for inclusion under this heading to be notified to the Secretary in advance of the meeting.

21. The date of the next meeting was confirmed as Wednesday 29th April at 7.15 p.m. in the Denison Room at the Aquatic Centre, John Charles Centre for Sport, Leeds.

There being no further business the Chairman closed the meeting.