

# YORKSHIRE SWIMMING ASSOCIATION

President – Mrs Wendy Emmerson

**Minutes of the Third Meeting of the Management Board held on Wednesday 29th April 2009 at the Aquatic Centre, John Charles Centre for Sport, Leeds starting at 7.15 p.m.**

**Present:** Mr. A. Donlan (Chairman), Mr. D. Alexander (Secretary), Mr. M. Hill (Treasurer), Mr. J. Cole, Mr. D. Dickenson, Mrs. W. Emmerson, Mr. R. Perrell, Mrs. S. Prasad, Mr. H. Rudd, Mr. B. Saunders and Mr. T. Wilkinson.

Also in attendance: Ms. V. Norman, A.S.A. County Swimming Co-ordinator (West Yorkshire).

**Apologies:** With all members present there were no apologies.

## 22. Minutes

The Minutes of the Second Meeting held on the 17th February were presented and approved as a true record.

## 23. Matters Arising

The following matters arising from the minutes were discussed:

**23.1** Min 14.2: (min 6 from the January meeting, re: Independent Members) Mr. Watson declined the invitation to be an Independent Member of the Board.

**23.2** Min 14.3: (min 11.1 from the January meeting, re: Role of Board Members) Mr. Wilkinson reported that the Group had not been able to finalise a report.

**23.3** Min 14.4.1: (min 11.3 from the January meeting, re: Technical Sub-Committees) The Secretary presented an updated remit for the Technical Sub-Committees.

**23.4** Min 20.1: Re: Swimming Committee Meeting 17th September. The Treasurer now agreed that the minutes were a true record.

**23.5** Min 20.2.2: Re: Constitution changes. The paper presented by the Secretary outlined the Rule changes required to allow a better continuity of Board Membership.

## 24. Secretary's Report

**24.1** A.S.A. Aquaforce Volunteer Awards. Noted that nominations from Swim 21 clubs are preferable, but not essential. Nominations to be submitted to the Regional Office no later than the 1st July.

**24.2** A revised set of Conditions for the Novice Synchronised Swimming Competition were agreed as submitted.

**24.3** Noted that Keighley S.C. and the Northern Water Polo League were under A.S.A. Suspension.

**24.4** Standing Orders. The Secretary to seek guidance on the Standing Orders which are in need of amendment due to the changes in Governance.

**24.5** A.S.A. restructure. Paper outlining the progress on this matter was noted.

## 25. Treasurer's Report

**25.1** Mr Hill reported that he had received the balance of the Affiliation/per capita charge from the Region.

**25.2** There had been an increase in the number of entries for the Championships although the admission receipts were down. There had been a 6% increase in Pool hire charges.

**25.3** It is likely that we shall show a surplus of Income over Expenditure.

## 26. ASA North East Region

The following matters from the Management Board meeting held on the 21st April were noted:

**26.1** Membership of the Board: The meeting agreed that a Working Group be established to look at the future membership of the Board. The group to comprise of, the Chairman, the Regional Director, an Independent Member and one representative from each County Association.

### 26.1.1

It was agreed that Malcolm Hill represent the Association on the Group.

**26.2** A.S.A. Re-Structure.

SENIOR COUNTY SWIMMING CO-ORDINATOR: to be confirmed

COUNTY SWIMMING CO-ORDINATORS:

West Yorkshire: Vicky Norman

North Yorkshire: Jane Roche (from 4th May)

Humberside: Zoe Howe (from 11th May)

South Yorkshire: to be confirmed

**26.3** ASA North East Region Masters Championships. These are provisionally arranged for 5th/ 6th September at Harrogate or Middlesbrough.

**26.4** Disability Swimming Coach. Noted that Joanne Barber had accepted the appointment and will commence her duties on 5th May.

**26.5** Club Constitutions. Concern was expressed at the large number of clubs that have not as yet submitted their Constitutions to the Regional Office

**26.6** Noted that 'an update awareness/ contemporary issues course' is needed. Mrs Prasad confirmed that this would be part of the Swimming Officials Seminar.

**26.7** A.S.A. Board meeting held 17th April

**26.7.1**

Noted that the nomination for A.S.A. President for 2011-2012 would be made by the A.S.A. Board. A Working Group has been set up to consider a system for making the nominations.

**26.8** 2009 Annual Council Meeting. An update on the progress on the format for the meeting was given. The meeting will take place on Saturday 12th September at the Ramada Jarvis Hotel, Wetherby. It is proposed to include several appropriate Workshops during the day.

**26.9** Monies had been secured from West Yorkshire Sport to help fund UKCC Coaches within the West Yorkshire Sport Region. So far 2 clubs have benefited. All candidates receive £100 after they have completed the course. Candidates must be a volunteer from within a West Yorkshire Club.

**27. A.S.A. Board**

The following points from the meeting held on 6th/ 7th February were noted.

**27.1** The proposal by the Swimming Committee regarding Trophies was referred back to the Committee. The Board did however not agree with the presentation of Plaques instead of Trophies.

**27.2** Director of Regulatory and Legal Affairs (DORALA). Noted that a meeting had been held with DORALA, the Insurance Brokers and the Insurance Company relating to the enhanced level of information disclosure likely to be required for the future. The amount of information required is likely to increase as a continuing development of Child Protection cover and that this would be a burden to clubs.

**28. Sports Aid Foundation (Yorkshire and Humber)**

Mrs Emmerson gave a written report on the Grant support given to our swimmers. She was concerned that the National Sports Aid body were seeking to over see the Regional Awards in future.

**29. Water Polo Committee**

Minutes from the meeting held on the 1st April were not available.

**30. Swimming Committee**

Minutes from the meeting held on the 8th April were not available.

**31. Development Officer/County Swimming Co-ordinator**

**31.1** Vicky Norman presented the Report from the Regional team and the following points were noted: Yorkshire & Humberside Coaching Bursary Scheme.

Funding has been made available by the Government to benefit Sports & Physical Activity sector workforce. The bursary will cover 60% of the cost of a UKCC level 1.s, 2.s and 3.s across all of the disciplines. The Individual or Club must pay out the cost of the course and then claim back the funding upon completion of the course. The funding is available to Club volunteers and paid Local Authority staff.

**31.2** Mr Hill offered his congratulation to Vicky on her as the Regional Development Officer. Feedback from several clubs has been very positive and they were thankful for her assistance particularly with Swim 21.

**32. Any other relevant Business**

**32.1** It was noted that the entry numbers for the Masters Championships were down on those for 2008.

**32.2** Noted that a venue was being located for the DSE event to be held in the County

**32.3** It was agreed that the list of Affiliated clubs and contact details be published in the Association's handbook.

**32.4** Communications: It was agreed that the minutes of Technical Sub-Committees be posted on the Website.

**33.** The date of the next meeting was confirmed as Wednesday 15th July at 7.15 p.m. in the Denison Room at the Aquatic Centre, John Charles Centre for Sport, Leeds.

There being no further business the Chairman closed the meeting.